HKCOS- Update of Manpower Change

Report from Training Centre: _____

To: HKCOS Secretariat

Fax: 2873 4077

Training Status	Name	Training Receiving (Period:)		Status Update
BST		☐ O&T	☐ Elective OUT to ( )	☐ upgrade to HOT ☐ Withdraw Training ☐ Others ( )
		☐ O&T	☐ Elective OUT to ( )	☐ upgrade to HOT ☐ Withdraw Training ☐ Others ( )
		☐ O&T	☐ Elective OUT to ( )	☐ upgrade to HOT ☐ Withdraw Training ☐ Others ( )
		☐ New BST	☐ Elective IN fr ( )	)
		☐ New BST	☐ Elective IN fr ( )	)
		☐ New BST	☐ Elective IN fr ( )	
HOT/EEC		☐ O&T	☐ Rotation OUT to ( )	☐ upgrade to Specialist ☐ Withdraw Training ☐ Others ( )
		☐ O&T	☐ Rotation OUT to ( )	☐ upgrade to Specialist ☐ Withdraw Training ☐ Others ( )
		☐ O&T	☐ Rotation OUT to ( )	☐ upgrade to Specialist ☐ Withdraw Training ☐ Others ( )
		☐ New HOT	☐ Rotation IN fr ( )	)
		☐ New HOT	☐ Rotation IN fr ( )	
		☐ New HOT	☐ Rotation IN fr ( )	

	Name	Status Change (if any) e.g. change to private, transfer to other training centres etc	Effective Date
Trainers			
Others (pls specific)			

_____   _____

Name & Signature of Training Director   Date